

# COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, November 16, 2004

At 4:02 p.m.

City Council Chambers

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**PRESENT:** David Canfield - Mayor  
Len Compton - Councillor  
Rory McMillan - Councillor  
Ted Szajewski - Councillor  
B. Presentanz - CAO  
J. McMillin - City Clerk

**REGRETS:** Councillor I. Parkes  
Councillor A. Poirier  
Councillor C. Wasacase

## **Public Information NOTICES as per By-law No. 14-2003**

Take Notice that as required under Notice By-law No. 14-2003, Council intends to adopt the following by-laws at its November 22 meeting:

1. to amend Schedule "D" to By-law #33-2002 to establish water & sewer rates, effective December 1, 2004;
2. to amend Schedule "B" to Tariff of Fees By-law #100-2003 to increase and establish new facility rates at the Kenora Recreation Centre & Keewatin Memorial Arena, effective December 1, 2004.

## **A. RESOLUTIONS PREPARED for Mon., November 22/2004:-**

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-law
- Adjournment

## **B. DECLARATION OF PECUNIARY INTEREST**

None declared.

## **C. REPORT OF COMMITTEES:-**

## **FINANCE & ADMINISTRATION**

### **1. Harassment Policy**

#### **RECOMMENDATION:**

THAT Council hereby amends the City of Kenora Policy Manual by approving the attached Harassment Policy #HR-1-6; and further

THAT the Harassment Policy be included in the City's Policy Manual.

**Recommendation approved.**

Joanne

<p><b>2. Impact Analysis – Curling Club &amp; Taxation on Sports</b></p> <p><b>RECOMMENDATION:</b>          THAT while Council recognizes the ongoing financial difficulties that continue to plague the City’s community, non-profit and sports organization, it is also recognized that the City has also experienced significant ongoing financial pressures, and must continue to look for ways to minimize tax impacts for its ratepayers; and</p> <p>THAT Council not approve the request from the Kenora Curling Club for property tax relief.</p> <p><b>Recommendation approved.</b></p>	Joanne
<p><b>3. City of Kenora Municipal Five Year Capital Plan</b></p> <p><b>RECOMMENDATION:</b>          THAT the City of Kenora 2005 Municipal Five Year Capital Plan as reviewed and amended by the Budget Committee be approved.</p> <p><b>Recommendation approved.</b></p>	Joanne
<p><b>4. Re-naming of Highway between Veterans Dr., &amp; Mellick Ave</b>  <b>Refer back to F/A Committee.</b></p>	
<p><b>5. Hiring and Employment of Family Members</b></p> <p><b>RECOMMENDATION:</b>          THAT Council of the City of Kenora approve the new Hiring and Employment of Family Members Policy HR 1-3; and further</p> <p>THAT the City of Kenora Nepotism Policy HR 1-3 approved on the April 26, 2004 Council Meeting be rescinded.</p> <p><b>Recommendation approved.</b></p>	Joanne
<p><b>6. Community Decorating Challenge – Mayor &amp; Council</b>  <b>- Invitation to participate November 26/27</b></p> <p><b>Information only.</b></p>	Council
<p><b>7. Kenora District Municipal Association (KDMA) '05 Meeting</b>  <b>- February 3, 4, 5 – Dryden, ON</b></p> <p><b>RECOMMENDATION:</b>          THAT authorization be hereby given for a total combination of five (5) Members of Council and Staff to attend the 2005 Annual General Meeting of the Kenora District Municipal Association taking place in Dryden, ON, February 3 – 5, 2005; and further</p> <p>THAT payment of expenses in accordance with the Council Travel &amp; Per Diem Policy is hereby authorized for this purpose.</p> <p><b>Recommendation approved.</b></p>	Joanne
<p><b>8. Meeting schedule for 2005 (COW and Council)</b></p> <p><b>RECOMMENDATION:</b></p>	

THAT the attached schedule of Committee of the Whole and Council meetings for 2005 be hereby approved in accordance with the Procedural By-law; and further

THAT the schedule of meetings be circulated to City Departments, and posted on the webpage for the information of the public.

**Recommendation approved.**

Joanne

**9. IBEW Negotiations**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby approve the Memorandum Agreement between the Corporation of the City of Kenora and IBEW for the term January 1, 2004 to December 31, 2005.

**Recommendation approved (resolution only).**

Joanne

**10. Nomination for Fellow Award – Rod Shewchuk**

**RECOMMENDATION:**

THAT the Council of the City of Kenora hereby nominates Rod Shewchuk for the "Fellow of Lakehead University Award" for the recognition of contributions to the growth, development, welfare and well being of Northwestern Ontario; and further

THAT the City's application be forwarded to the Board of Governors' Nominating Committee for this purpose.

**Recommendation approved.**

Joanne

**11. Aviation Museum**

Councillor Compton has indicated an interest in working with Peter Delamere to initiate discussions on an Aviation Museum which may be the start towards a Citizens Committee for this purpose.

**COMMUNITY SERVICES COMMITTEE**

**1. Wellness Centre Information Report**  
**Ongoing**

**2. Naming of the Kenora Recreation Centre & Tabled Motion**  
**HOLD**

**RECOMMENDATION:**

THAT Mayor and Council accept the recommendation from the Community Services Committee to change the name of The Kenora Recreation Centre to "The Kenora Wellness and Recreation Centre.

**3. City of Kenora Wharf Capital Planning Report**  
**HOLD**

**4. Sunset Trail Riders - Storage for Groomer & Equipment**  
**HOLD**

**5. Accessibility Plan 2004/2005**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby accepts and approves the September, 2004 Accessibility Plan.

**Recommendation approved.**

Joanne

**6. Fitness Equipment Purchase**

**RECOMMENDATION:**

THAT the following request for proposals to supply and install fitness equipment be received:

Company/ Supplier Name	Amount	Note
Advantage Fitness	\$158,284.49	
Pulse Fitness	\$162,105.00	
Fitness Depot Commercial	\$198,866.03	
Edge Fitness	\$ 93,742.5	Incomplete bid on requested list of equipment
National Fitness Products	\$183,092.92	
Fitness Experience	\$175,219.31	Plus delivery from WPG

AND THAT the proposal from "Advantage Fitness" in the amount of \$158,284.49 be hereby accepted.

**Recommendation approved.**

Joanne

**7. Facility Rates**

**RECOMMENDATION:**

THAT Council of the City of Kenora receives the recommendation from the Leisure Services Committee, approving the facility rates for the Kenora Recreation Centre and the Keewatin Memorial Arena as attached to the November 2 report of C. Neil, Recreation Coordinator; and

THAT in accordance with Notice By-Law Number 14-2003, public notice for this increase is hereby given; and

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-law Number 100-2003; and further

THAT the increases and new rates take effect December 1, 2004.

**It was noted the Corporate Membership Plan Rates will not be included with the approval for the by-law to be adopted on Monday. These rates will be approved at a later date, following a meeting with affected parties.**

**AMENDED RECOMMENDATION:**

THAT Council of the City of Kenora receives the recommendation from the Leisure Services Committee, approving the facility rates, with the exception

of the Corporate Membership Plan Rates, for the Kenora Recreation Centre and the Keewatin Memorial Arena as attached to the November 2 report of C. Neil, Recreation Coordinator; and

THAT in accordance with Notice By-Law Number 14-2003, public notice for this increase is hereby given; and

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-law Number 100-2003; and further

THAT the increases and new rates take effect December 1, 2004.

**Recommendation approved (resolution and by-law).**

Joanne

## **EMERGENCY SERVICES**

### **1. Community Emergency Management Coordinator**

#### **RECOMMENDATION:**

THAT Council for the City of Kenora accept with admiration and respect Woody Linton's letter of intent to retire from the position of Community Emergency Management Coordinator for the City of Kenora, effective 31 December 2004; and

THAT Council give three readings to a by-Law appointing Ken Peterson, Deputy Fire Chief for Fire and Emergency Services as the Community Emergency Management Coordinator for the City of Kenora, and Warren F. Brinkman Emergency Service Manager for Fire and Emergency Services as Alternate Community Emergency Management Coordinator for the City of Kenora effective 1 January 2005.

**Recommendation approved (resolution and by-law).**

Joanne/  
Paulette

## **OPERATIONS COMMITTEE**

### **1. Public Works Re-location Information Report**

**Ongoing**

### **2. Reminder of Public Meeting @ 4:45 p.m. Nov. 22 Amendment to Sewer & Water By-law**

#### **RECOMMENDATION:**

THAT following the giving of notice and meeting requirements of O.Reg. 244/02 with respect to the sewer and water rates, Council hereby gives three readings to a by-law to amend Schedule "D" to By-law number 33-2002 to establish water & sewer rates; and further

THAT the changes to the by-law take effect and come into force on December 1, 2004.

**Recommendation approved (resolution and by-law).**

Joanne/  
Paulette

### **3. Water & Sewer Adjustment Policy/Seasonal Policy**

- 1) THAT the City of Kenora Water Adjustment Policy attached to the October 26 report of H. Kasprick and W. Ortlieb be hereby approved

<p>and included in the City's Policy Manual.</p> <p><b>Recommendation approved.</b></p>	<p>Joanne</p>
<p>2) THAT the City of Kenora Seasonal Water &amp; Sewer Policy attached to the October 26 report of H. Kasprick and W. Ortlieb be hereby approved and included in the City's Policy Manual.</p> <p><b>Recommendation approved.</b></p>	<p>Joanne</p>
<p><b>4. Transmitter Rd. Railway Crossing Rehabilitation Project</b></p> <p><b>RECOMMENDATION:</b>          THAT the Amending Agreement attached to the November 12<sup>th</sup> report of R. Perchuk, between Transport Canada and the City of Kenora, respecting a Change of Date for Project Completion for improvement to Grade of Roadway/Approaches at Transmitter Road, inclusive of a project completion deadline of September 30<sup>th</sup>, 2005, be accepted.</p> <p><b>Recommendation approved (resolution and by-law).</b></p>	<p>Joanne/ Paulette</p>
<p><b>5. Fuel Tender – City Fuel Depot</b></p> <p><b>RECOMMENDATION:</b>          THAT Council receive the tenders for the supply of gasoline and diesel fuels and fuel station equipment, as set out on the attached report of Mike Mostow; and further</p> <p>THAT the City purchase the equipment directly from Northern Steel, with the purchase of fuel direct from Marmus Supply (Shell); and further</p> <p>THAT the 2005 proposed Capital Budget be amended to reflect the incremental costs relating to the purchase of the fuel depot.</p> <p><b>Recommendation approved.</b></p>	<p>Joanne</p>
<p><b>6. Mud Lake Leachate Agreement – Request for Revisions</b></p> <p><b>RECOMMENDATION:</b>          THAT Council of the City of Kenora gives three readings to a By-Law to authorize the entering into an agreement with Abitibi-Consolidated Company of Canada to accept leachate from the Mud Lake Landfill into the Sanitary Sewer System for treatment and disposal at the City of Kenora's Wastewater Treatment Plant; and</p> <p>THAT the changes identified in the attached draft by-law and Schedule "A" be accepted; and further</p> <p>THAT By-Law 129-2004 be hereby repealed.</p> <p><b>Recommendation approved (resolution and by-law).</b></p>	<p>Joanne/ Paulette</p>
<p><b>7. Traffic By-law Amendment–No Parking/Tow Zone Valley Dr.</b></p> <p><b>RECOMMENDATION:</b>          THAT Council of the City of Kenora give three readings to a by-law to</p>	

amend Traffic Regulation By-law 127-2001 to include the following addition to Schedule "B" – No Parking Area – Tow Away Zone for Valley Drive.

**Add:**

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
Valley Drive	From 92 metres west of Rabbit Lake Road westerly for 73 metres	South	Anytime

**Recommendation approved (resolution and by-law).**

Joanne/  
Paulette

**PROPERTY & PLANNING**

**1. Reminder of public meeting @ 4:30 on Nov. 22 – Zoning By-law**

**2. Transfer of a Block of land to the City of Kenora – Ritchie Rd.**

**RECOMMENDATION:**

WHEREAS the Corporation of the City of Kenora has reached an agreement with Temple Investments Inc., to transfer property for municipal purposes and more particularly for part of a road, namely Ritchie Road North;

NOW THEREFORE the Council of The Corporation of the City of Kenora hereby enacts as follows:

1. THAT the Corporation of the City of Kenora shall acquire from TEMPLE INVESTMENTS INC., part of Parcel 38036, being part of Broken Lot 9, Concession 1, Township of Melick, now City of Kenora, in the District of Kenora, designated as Block 28 on Plan 23M.869, for road purposes, namely part of Ritchie Road North.
2. THAT the purchase price of the said road shall not exceed the sum of One Dollar (\$1.00);
3. THAT three readings be given to a by-law to authorize the Mayor and Clerk to execute any and all documents required to complete this transaction.

Joanne

**Recommendation approved (resolution and by-law).**

**UTILITIES & COMMUNICATIONS COMMITTEE**

**1. K.M.T.S. Information Report.**

**Ongoing**

**Motion required adjourning to Closed Meeting:**

**Moved by R. McMillan, Seconded by L. Compton, and Carried:-**

THAT this meeting be now declared closed at 4:40 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

- **A proposed sale of land.**

**NO ACTION REQUIRED FROM CLOSED SESSION**

The meeting adjourned at 5:50 p.m.